

**EXTRACTS FROM THE MINUTES OF THE  
REGULAR MEETING OF THE HOUSING  
AUTHORITY OF THE CITY OF SOUTH AMBOY  
HELD ON Monday September 14, 2020**

The meeting was convened and called to order and upon roll call those present and absent were as follows:

PRESENT

Sylvester Attardi  
Joseph Connors By Phone  
Paul Gulick  
Edward O'Connor  
Saverio Sagliocco  
Lynn Ust

ABSENT

Grace Hoffman-Spencer

Also in attendance were Mark Noble, Executive Director, Lawrence Stratton, Director of Operations, and Thomas E. Downs, IV, Esq. At the meeting, the following items were discussed.

1. The bills for June, July, August and September 2020 were discussed. A motion to pay the bills was made by Paul Gulick and seconded by Edward O'Connor . Vote 6-0.

2. The Minutes of June 8, 2020 were discussed. A motion was made by Edward O'Connor seconded by Lynn Ust. Vote 5-0. Saverio Sagliocco Abstained.

3. Resolution 1209 Adoption of Budget for Fiscal Year July 1, 2020 to June 30, 2021. Resolution was introduced by Sylvester Attardi, moved by Paul Gulick and seconded by Edward O'Connor Vote 6-0.

**RESOLUTION NO: 1209  
SOUTH AMBOY HOUSING AUTHORITY  
ADOPTION OF BUDGET FOR  
FISCAL YEAR: FROM: JULY 1, 2020 to JUNE 30, 2021**

**WHEREAS**, the Annual Budget and Capital Budget for the South Amboy Housing Authority for the fiscal year beginning July 1, 2020 and ending June 30, 2021 has been presented before the Members of the South Amboy Housing Authority at its open public meeting of June 8, 2020; and

**WHEREAS**, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

**WHEREAS**, the Annual Budget as presented introduced reflects total revenues of \$ 2,781,252.00 total appropriations, including any accumulated deficit if any, of \$ 2,811,460.00, and Total Unrestricted Net Position utilized of \$ 30,208.00; and

**WHEREAS**, the Capital Budget as introduced reflects total capital appropriations of \$ 122,500.00 and Total Unrestricted Net Position to be utilized as funding thereof, of \$ 0.00; and

**WHEREAS**, the schedule of rents, fees and other user charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

**WHEREAS**, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be sued as part of the said Authority's planning and management objectives. Specific authorization to spend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of South Amboy Housing Authority, at an open public meeting held on September 14, 2020 and that the Annual Budget and Capital Budget/Program of the South Amboy Housing Authority for the fiscal year beginning, 7/1/2020 and, ending, 6/30/21 is hereby adopted and shall constitute appropriations for the purposes stated; and

**BE IT FURTHER RESOLVED**, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, which have been approved by the Director of the Division of Local Government Services.

  
\_\_\_\_\_  
SYLVESTER ATTARDI, Chairman

Attested to:

I hereby certify that there is appropriate funding in the budget for said expenditures.

  
\_\_\_\_\_  
MARK NOBLE, Secretary

\_\_\_\_\_  
WILLIAM KATCHEN, CPA.

Dated: September 14, 2020

Resolution was introduced by Sylvester Attardi, moved by Paul Gulick and seconded by Edward O'Connor Vote 6-0.

ROLL CALL

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Sylvester Attardi	X			
Joseph Connors	X			
Paul Gulick	X			
Grace Hoffman-Spencer				X
Edward O'Connor	X			
Saverio Sagliocco	X			
Lynn Ust	X			

4. Resolution 1210 Authorizing a Vehicle Allowance for the Executive Director. Mr Stratton advised the board that the Dodge SUV the Authority owned and used by the Executive Director broke down and was in need of major repairs. It was cost efficient to provide the Executive Director a vehicle allowance rather than make the repairs or purchase a new vehicle at this time. Resolution was introduced by Sylvester Attardi, moved by Paul Gulick and seconded by Edward O'Connor Vote 6-0.

**RESOLUTION 1210  
AUTHORIZING A VEHICLE ALLOWANCE FOR EXECUTIVE DIRECTOR**

**WHEREAS**, the South Amboy Housing Authority has provided the Executive Director with an Authority owned vehicle and,

**WHEREAS**, the vehicle provided to the Executive Director has become obsolete and is requiring major expensive repairs, and

**WHEREAS**, because of the budgetary constraints it is in the best interests of the Authority at this time not to purchase a vehicle, and

**WHEREAS**, the Executive Director has consented to use his personal vehicle for Authority business:


**NOW THEREFORE BE IT RESOLVED** that Executive Director be awarded a vehicle allowance of Two Hundred Seventy Five Dollars and No Cents (\$ 275.00) per month,

**BE IT FURTHER RESOLVED**, that this Resolution shall take be retroactive to September 1, 2020.

  
\_\_\_\_\_  
**SYLVESTER ATTARDI**, Chairman

Attested to:

I hereby certify that there is appropriate funding in the budget for said expenditures.

  
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**MARK NOBLE**, Secretary  
Dated: September 14, 2020

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**WILLIAM KATCHEN**, CPA.

Resolution was introduced by Sylvester Attardi, moved by Paul Gulick and seconded by Edward O'Connor Vote 6-0.

ROLL CALL

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Sylvester Attardi	X			
Joseph Connors	X			
Paul Gulick	X			
Grace Hoffman-Spencer				X
Edward O'Connor	X			
Saverio Sagliocco	X			
Lynn Ust	X			

5. Mr. Noble and Mr. Stratton advised the Commissioners that the Authority is continuing to Streamlining Properties that HUD is recommending that the Authority adopt. They will be meeting with Mr. Katchen to update the application.

6. Mr Stratton advised the Commissioners that the Authority is waiting for the Authority Engineer to provide estimates for the roof and continuing window replacement programs.

7. No one from the public was present.

8. There being no further business on hand at this time, a motion to adjourn was made by Paul Gulick and seconded by Sylvester Attardi. Vote 6-0.

CERTIFICATION

I, Mark Noble, Secretary of the Housing Authority of the City of South Amboy, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing annexed extract from the Minutes of the Regular meeting of the Board of Commissioners of the Authority duly called and held on September 14, 2020 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 14<sup>th</sup> day of September, 2020.



Mark Noble, Secretary of the Housing  
Authority of the City of South Amboy

**RESOLUTION NO: 1209**

**SOUTH AMBOY HOUSING AUTHORITY  
ADOPTION OF BUDGET FOR  
FISCAL YEAR: FROM: JULY 1, 2020 to JUNE 30, 2021**

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**SYLVESTER ATTARDI**, Chairman

Attested to:

I hereby certify that there is appropriate funding in the budget for said expenditures.

  
**MARK NOBLE**, Secretary

**WILLIAM KATCHEN**, CPA.

Dated: September 14, 2020

Resolution was introduced by Sylvester Attardi, moved by Paul Gulick and seconded by Edward O'Connor Vote 6-0.

ROLL CALL

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Sylvester Attardi	X			
Joseph Connors	X			
Paul Gulick	X			
Grace Hoffman-Spencer				X
Edward O'Connor	X			
Saverio Sagliocco	X			
Lynn Ust	X			

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ROLL CALL

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Sylvester Attardi	X			
Joseph Connors	X			
Paul Gulick	X			
Grace Hoffman-Spencer				X
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