

**EXTRACTS FROM THE MINUTES OF THE  
REGULAR MEETING OF THE HOUSING  
AUTHORITY OF THE CITY OF SOUTH AMBOY  
HELD ON MONDAY NOVEMBER 9, 2020**

The meeting was convened and called to order and upon roll call those present and absent were as follows:

PRESENT

Sylvester Attardi  
Grace Hoffman-Spencer  
Joseph Connors  
Edward O'Connor  
Lynn Ust

ABSENT

Paul Gulick  
Saverio Sagliocco

Also in attendance were Mark Noble, Executive Director, Lawrence Stratton, Director of Operations, and Thomas E. Downs, IV, Esq. At the meeting, the following items were discussed.

1. The bills for October and November 2020 were discussed. A motion to pay the bills was made by Edward O'Connor and seconded by Sylvester Attardi. Vote 5-0.

2. The Minutes of September 14, 2020 were discussed. A motion was made by Edward O'Connor seconded by Lynn Ust. Vote 5-0.

3. Resolution 1211 Renewal of Membership in the NJ Public Housing Authority Joint Insurance Fund was discussed. Mr. Stratton advised the Commissioners that the membership in the JIF terminates at the end of the year and must be renewed. Resolution was introduced by Sylvester Attardi, moved by Edward O'Connor and seconded by Joseph Connors. Vote 5-0.

RESOLUTION NO: 1211

**RENEWAL OF MEMBERSHIP IN THE NEW JERSEY PUBLIC HOUSING  
AUTHORITY JOINT INSURANCE FUND**

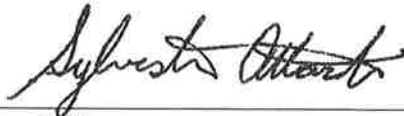
WHEREAS, South Amboy Housing Authority is a member of the New Jersey Public Housing Authority Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2020 unless earlier renewed by agreement between the Authority and the Fund; and

WHEREAS, the Authority desires to review said membership;

NOW THEREFORE, be it resolved as follows:

1. The South Amboy Housing Authority agrees to renew its membership in the New Jersey Public Housing Authority Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Executive Director shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the New Jersey Public Housing Authority Joint Insurance Fund evidencing the Authority's intention to renew its membership.



**SYLVESTER ATTARDI**, Chairman

Attested to:



**MARK NOBLE**

Secretary

I hereby certify that there is appropriate funding in the budget for said expenditures.

Meeting date: November 9, 2020

William Katchen, CPA

Resolution was introduced by Sylvester Attardi , moved by Edward O'Connor and seconded Joseph Connors. Vote 5-0.

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Sylvester Attardi	X			
Joseph Connors	X			
Paul Gulick				X
Grace Hoffman-Spencer				X
Edward O'Connor	X			
Saverio Sagliocco	X			
Lynn Ust	X			

4. Resolution 1212 to appoint a Fund Commissioner was discussed. Mr. Noble indicated that he would like Mr.Stratton reappointed as the Authority's find commissioner. Resolution was introduced by Sylvester Attardi , moved by Edward O'Connor and seconded Joseph Connors. Vote 5-0.

5. Mr. Noble advised the Commissioners that the Authority received \$ 66,000.00 in Cares funding for the Covid Pandemic. The Authority wasn't given a time frame to use it, but it would be used what the Federal Government would permit.

6. Mr Stratton advised the Commissioners that the Personnel Policy is in the process of being amended to permit working from home because of the Pandemic. He also advised the Commissioners that the mechanical project is complete with a few punch list items left to complete. He indicated that bidding specifications are being worked on for the continuing Roof and Window projects.

7. No one from the public was present.

8. There being no further business on hand at this time, a motion to adjourn was made by Paul Gulick and seconded by Sylvester Attardi. Vote 6-0.

#### CERTIFICATION

I, Mark Noble, Secretary of the Housing Authority of the City of South Amboy, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing annexed extract from the Minutes of the Regular meeting of the Board of Commissioners of the Authority duly called and held on November 9, 2020 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 9<sup>th</sup> day of November, 2020.



Mark Noble, Secretary of the Housing  
Authority of the City of South Amboy

**RESOLUTION NO. 1212**

**RESOLUTION TO APPOINT A FUND COMMISSIONER TO THE  
NEW JERSEY PUBLIC HOUSING AUTHORITY  
JOINT INSURANCE FUND**

**WHEREAS**, the South Amboy Housing Authority is a member of the New Jersey Public Housing Authority Joint Insurance Fund ;and

**WHEREAS**, the bylaws of the Fund require each member to Housing Authority appoint a FUND COMMISSIONER to represent and serve the Authority as its' representative to said Fund; and

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the South Amboy Housing Authority appoint Lawrence Stratton as its FUND COMMISSIONER for New Jersey Public Housing Authority Joint Insurance Fund or the Fund Year 2021

1. Worker's Compensation and Employer's Liability;
2. Liability, other than motor vehicle;
3. Property Damage, other than motor vehicle;
4. Motor Vehicle.
5. Public Officials Liability



SYLVESTER ATTARDI, Chairman

Attested to:



MARK NOBLE  
Secretary

I hereby certify that there is appropriate funding in the budget for said expenditures.

William Katchen, CPA

Meeting date: November 9, 2020

Resolution was introduced by  
Vote 4-0.

, moved by

Gulick and seconded

YES

NO

ABSTAIN


ABSENT

Sylvester Attardi  
Joseph Connors  
Paul Gulick  
Grace Hoffman-Spencer  
Edward O'Connor  
Saverio Sagliocco  
Lynn Ust


**CERTIFICATION**

I, MARK NOBLE, Secretary of the Housing Authority of the City of South Amboy, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing annexed extract from the Minutes of a regular meeting of the Board of Commissioners of the Authority duly called and held on November 9, 2020, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 9th day of November, 2020.

  
\_\_\_\_\_  
MARK NOBLE, Secretary  
of the Housing Authority of the City of South Amboy

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE BOARD OF COMMISSIONERS OF THE SOUTH AMBOY HOUSING AUTHORITY AT A MEETING HELD ON NOVEMBER 9, 2020.

  
\_\_\_\_\_  
MARK NOBLE, Secretary  
of the Housing Authority of the City of South Amboy

**RESOLUTION 1211  
RENEWAL OF MEMBERSHIP IN THE NEW JERSEY PUBLIC HOUSING  
AUTHORITY JOINT INSURANCE FUND**

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2. The Executive Director shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the New Jersey Public Housing Authority Joint Insurance Fund evidencing the Authority's intention to renew its membership.

  
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SYLVESTER ATTARDI, Chairman

Attested to:

  
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**MARK NOBLE**  
Secretary

I hereby certify that there is appropriate funding in the budget for said expenditures.

Meeting date: November 9, 2020

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William Katchen, CPA

Resolution was introduced by Sylvester Attardi , moved by Edward O'Connor and seconded Joseph Connors. Vote 5-0.

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Sylvester Attardi	X			
Joseph Connors	X			
Paul Gulick				X
Grace Hoffman-Spencer				X
Edward O'Connor	X			
Saverio Sagliocco	X			
Lynn Ust	X			

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of the Housing Authority of the City of South Amboy

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE BOARD OF COMMISSIONERS OF THE SOUTH AMBOY HOUSING AUTHORITY AT A MEETING HELD ON NOVEMBER 9, 2020.



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MARK NOBLE, Secretary  
of the Housing Authority of the City of South Amboy