

**EXTRACTS FROM THE MINUTES OF THE
REGULAR MEETING OF THE HOUSING
AUTHORITY OF THE CITY OF SOUTH AMBOY
HELD ON MONDAY MAY 12, 2021**

The meeting was convened and called to order and upon roll call those present and absent were as follows:

PRESENT

ABSENT

Grace Hoffman-Spencer
Joseph Connors
Edward O'Connor
Saverio Sagliocco
Lynn Ust

Also in attendance were Mark Noble, Executive Director, Lawrence Stratton, Director of Operations, and Thomas E. Downs, IV, Esq. At the meeting, the following items were discussed.

1. The bills for April and May, 2021 were discussed. A motion to pay the bills was made by Joseph Connors and seconded by Grace Hoffman-Spencer. Vote 5-0.

2. The Minutes of March 15, 2021 were discussed. A motion was made by Joseph Connors and seconded by Saverio Sagliocco . Vote 5-0.

**RESOLUTION NO. 1219
LANDSCAPING SERVICES**

WHEREAS, the South Amboy Housing Authority is in need of Landscaping Services from April, 2021 through November, 2021, and

WHEREAS, the South Amboy Housing Authority advertised for request for proposal for said Landscaping Services through a fair and open process pursuant to NJS 40A:11-1 et seq., and

WHEREAS, said request for proposals were received on April 4, 2021 in accordance with the advertisement, and

WHEREAS, the lowest responsible and responsive proposal submitted was by McKeon's Materials LLC, in accordance with the advertised request for proposal, and

WHEREAS, it is in the best interest of the Authority to accept such proposal and to award the contract for Landscaping Services in accordance with the general schedule submitted, and

NOW THEREFORE, BE IT RESOLVED, that said proposal be accepted, and

BE IT FURTHER RESOLVED that the contract is hereby awarded to McKeon's Materials LLC for providing Landscaping Services in accordance with the fee schedule submitted not to exceed \$ 30,000.00.

BE IT FURTHER RESOLVED, that this Resolution shall take effect Nunc Pro Tunc to April 5, 2021.

Edward O'Connor

Edward O'Connor, Chairman

Attested to:

Mark Noble

Mark Noble, Secretary

I hereby certify that there is appropriate funding in the budget for said expenditures.

Meeting date: May 12, 2021

William Katchen, CPA.

Resolution was introduced by Edward O'Connor, moved by Joseph Connors and seconded by Lynn Ust. Vote 6-0

ROLL CALL

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Joseph Connors	X			
Grace Hoffman-Spencer	X			
Edward O'Connor	X			
Saverio Sagliocco	X			
Lynn Ust	X			

4. Mr. Stratton on advised the Commissioners that the bids for the renovations of Dohaney Homes were rejected and were being re-advertised. He also indicated that the Requests for Proposals for the professional consultants were out.

5. Mr. Noble advised the Commissioners that Richard Keefe the Authority's long time

Housing and Technical Services professional passed away. There will be a new consultant for the upcoming fiscal year. He also indicated that the Authority is looking for a new tenant representative to replace Paul Gulick.

6. No one from the public was present.

7. There being no further business on hand at this time, a motion to adjourn was made by Grace Hoffman-Spencer and seconded by Joseph Connors . Vote 5-0.

CERTIFICATION

I, Mark Noble, Secretary of the Housing Authority of the City of South Amboy, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing annexed extract from the Minutes of the Regular meeting of the Board of Commissioners of the Authority duly called and held on May 12, 2021 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 12th day of May, 2021.



Mark Noble, Secretary of the Housing
Authority of the City of South Amboy