

**EXTRACTS FROM THE MINUTES OF THE  
REGULAR MEETING OF THE HOUSING  
AUTHORITY OF THE CITY OF SOUTH AMBOY  
HELD ON TUESDAY DECEMBER 11, 2023**

The meeting was convened and called to order. The meeting was convened and called to order and upon roll call those present and absent were as follows:

	<u>PRESENT</u>	<u>ABSENT</u>
Edward O'Connor	X	
Grace Hoffman-Spencer	X	
Kathleen Diblasi		X
Lynn Ust	X	
Patricia Reagan		X
Rachael Draudt	X	

Also in attendance were Mark Noble, Executive Director Lawrence Stratton, Director of Operations, and Thomas E. Downs, IV, Esq.

1. The bills for December, 2023 were discussed. A motion to pay the bills was made by Lynn Ust seconded by Rachael Draudt . Vote 4-0.

2. The Minutes of November 21, 2023 were tabled.

3. Resolution 1266 to appoint a fund commissioner was discussed. Mr. Noble advised the Commissioners that this is the annual appointment of the fund commissioner to the JIF. Resolution was introduced by Edward O'Connor , moved by Lynn Ust and seconded Grace Hoffman-Spencer. Vote 4-0 .

**RESOLUTION NO. 1266**

**RESOLUTION TO APPOINT A FUND COMMISSIONER TO THE  
NEW JERSEY PUBLIC HOUSING AUTHORITY  
JOINT INSURANCE FUND**

**WHEREAS**, the South Amboy Housing Authority is a member of the New Jersey Public Housing Authority Joint Insurance Fund ;and

**WHEREAS**, the bylaws of the Fund require each member to Housing Authority appoint a Fund Commissioner to represent and serve the Authority as its' representative to said Fund; and

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the South

Amboy Commissioners Authority appoint Lawrence Stratton as its **FUND COMMISSIONER** for New Jersey Public Housing Authority Joint Insurance Fund or the Fund Year 2024

1. Worker's Compensation and Employer's Liability;
2. Liability, other than motor vehicle;
3. Property Damage, other than motor vehicle;
4. Motor Vehicle.
5. Public Officials Liability

\_\_\_\_\_  
**Edward O'Connor** , Chairman

Attested to:

\_\_\_\_\_  
**MARK NOBLE**  
Secretary

I hereby certify that there is appropriate funding in the budget for said expenditures.

\_\_\_\_\_  
William Katchen, CPA

Meeting date: December 11, 2023

Resolution was introduced by Edward O'Connor , moved by Lynn Ust and seconded Grace Hoffman-Spencer. Vote 4-0 .

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Grace Hoffman-Spencer	X			
Edward O'Connor	X			
Lynn Ust	X			
Kathleen Deblasi				X
Patricia Reagan				X
Rachel Draudt	X			

4. All the Commissioners and Professionals wished each other Happy Holidays. Mr Stratton advised the Commissioners that Wednesday December 20<sup>th</sup> was the Senior Citizen party at McCarthy Towers. Mr. Noble indicated that on the 21<sup>st</sup> the Employee party will be held. He also indicated that the next meeting on January 9 , 2024 would be the Reorganization Meeting.

5 No one from the public was present.

6 There being no further business on hand at this time, a motion to adjourn was made by Rachael Draudt seconded by Grace Hoffman-Spencer. Vote 4-0.

**CERTIFICATION**

I, Mark Noble Secretary of the Housing Authority of the City of South Amboy, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing annexed extract from the Minutes of a Special Meeting of the Board of Commissioners of the Authority duly called and held on December 11, 2023, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 11<sup>h</sup> day of December, 2023.

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**MARK NOBLE**, Secretary of the Housing  
Authority of the City of South Amboy

**RESOLUTION NO. 1266**

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**WHEREAS**, the South Amboy Housing Authority is a member of the New Jersey Public Housing Authority Joint Insurance Fund ;and

**WHEREAS**, the bylaws of the Fund require each member to Housing Authority appoint a FUND COMMISSIONER to represent and serve the Authority as its' representative to said Fund; and

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Commissioners of the South Amboy Housing Authority appoint Lawrence Stratton as its FUND COMMISSIONER for New Jersey Public Housing Authority Joint Insurance Fund or the Fund Year 2024

1. Worker's Compensation and Employer's Liability;
2. Liability, other than motor vehicle;
3. Property Damage, other than motor vehicle;
4. Motor Vehicle.
5. Public Officials Liability

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**Edward O'Connor** , Chairman

Attested to:

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**MARK NOBLE**  
Secretary

I hereby certify that there is appropriate funding in the budget for said expenditures.

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Meeting date: December 11, 2023

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	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Grace Hoffman-Spencer	X			
Edward O'Connor	X			
Lynn Ust	X			
Kathleen Deblasi				X
Patricia Reagan				X
Rachel Draudt	X			

**CERTIFICATION**

I, MARK NOBLE, Secretary of the Housing Authority of the City of South Amboy, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing annexed extract from the Minutes of a regular meeting of the Board of Commissioners of the Authority duly called and held on December 11, 2023 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 11th day of December, 2023.

\_\_\_\_\_  
MARK NOBLE, Secretary  
of the Housing Authority of the City of South Amboy

I HEREBY CERTIFY THAT THIS IS A TRUE COPY OF A RESOLUTION ADOPTED BY THE BOARD OF COMMISSIONERS OF THE SOUTH AMBOY HOUSING AUTHORITY AT A MEETING HELD ON DECEMBER 11, 2023.

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MARK NOBLE, Secretary  
of the Housing Authority of the City of South Amboy