

**EXTRACTS FROM THE MINUTES OF THE
REGULAR MEETING OF THE HOUSING
AUTHORITY OF THE CITY OF SOUTH AMBOY
HELD ON MONDAY, AUGUST 8, 2022**

The meeting was convened and called to order. The meeting was convened and called to order and upon roll call those present and absent were as follows:

	<u>PRESENT</u>	<u>ABSENT</u>
Grace Hoffman-Spencer	X	
Edward O'Connor	X	
Lynn Ust	X	
Patricia Reagan	X	
Saverio Sagliocco		X
Kathleen Diblasi	X	
Rachel Draudt		X

Also in attendance were Mark Noble, Executive Director Lawrence Stratton, Director of Operations, and Thomas E. Downs, IV, Esq.

1. The bills for August 2022 were discussed. A motion to pay the bills was made by Lynn Ust seconded by Grace Hoffman-Spencer. Vote 5-0.

2. The Minutes of June 13, 2022 were discussed. A motion was made by Lynn Ust seconded by Patricia Reagan. Vote 4-0. Grace Hoffman-Spencer abstained.

3. The Minutes of July 26, 2022 were discussed. A motion was made by Grace Hoffman-Spencer seconded by Kathleen Diblasi. Vote 4-0. Edward O'Connor abstained.

4. Resolution Award Window Replacement at Dohaney Homes was discussed. Mr. Stratton advised the Commissioners that. He indicated that 5 bids were submitted and In-Line AGM, Inc Was the lowest responsive and responsible bidder. Resolution was introduced by Edward O'Connor, moved by Grace Hoffman-Spencer and seconded Lynn Ust. Vote 5-0.

RESOLUTION NO. 1244

AWARD WINDOW REPLACEMENT DOHANEY HOMES

WHEREAS, the South Amboy Housing Authority is in need of Window Replacement at Dohaney Homes in order to provide the safety of the residents, and

WHEREAS, the Authority advertised for bids pursuant to the requirements New Jersey State Statutes,

WHEREAS, said bids were received on July 28, 2022 in accordance with the advertisement and,

WHEREAS, the quote is within the budgetary guidelines of the Authority and;

WHEREAS, the quote has been reviewed by legal counsel and the architect / engineer, has been determined the lowest responsible quote and

WHEREAS, the lowest responsible and responsive bid submitted was by In-Line AGM, Inc. in accordance with the advertised bid and,

WHEREAS, it is in the best interest of the Authority to accept such bid and to award the contract for the Roof Replacement at Dohaney Homes , in accordance with the bid submitted, and

NOW, THEREFORE, BE IT RESOLVED, that said bid be accepted and,

BE IT FURTHER RESOLVED, that the contract is hereby awarded In-Line AGM, Inc. for Window Replacement at Dohaney Homes for a total of \$216,834.00

BE IT FURTHER RESOLVED, the Chairman and Secretary are authorized to execute any and all documents to enter into said contract.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Attested to:

EDWARD O’CONNOR, Chairman

I hereby certify that there is appropriate funding in the budget for said expenditures.

MARK NOBLE, Secretary

WILLIAM KATCHEN, CPA,.

Meeting date: August 8, 2022

Resolution was introduced by Edward O’Connor , moved by Grace Hoffman-Spencer and seconded Lynn Ust. Vote 5-0.

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Grace Hoffman-Spencer	X			
Edward O’Connor	X			
Saverio Sagliocco				X
Lynn Ust	X			
Kathleen Deblasi	X			
Patricia Reagan	X			
Rachel Draudt				X

5. Resolution 1245 Award Roof Replacement at Dohaney Homes was discussed. Mr. Noble advised the Commissioners that 9 bids were submitted. VMG Group submitted the most responsive and responsible proposal. .Resolution was introduced by Edward O'Connor , moved by Lynn Ust and seconded Patricia Reagan. Vote 5-0.

RESOLUTION NO. 1245
AWARD ROOF REPLACEMENT DOHANEY HOMES

WHEREAS, the South Amboy Housing Authority is in need of Roof Replacement at Dohaney Homes in order to provide the safety of the residents, and

WHEREAS, the Authority advertised for bids pursuant to the requirements New Jersey State Statutes,

WHEREAS, said bids were received on July 28, 2022 in accordance with the advertisement and,

WHEREAS, the quote is within the budgetary guidelines of the Authority and;

WHEREAS, the quote has been reviewed by legal counsel and the architect / engineer, has been determined the lowest responsible quote and

WHEREAS, the lowest responsible and responsive bid submitted was by VMG Group in accordance with the advertised bid and,

WHEREAS, it is in the best interest of the Authority to accept such bid and to award the contract for the Roof Replacement at Dohaney Homes , in accordance with the bid submitted, and

NOW, THEREFORE, BE IT RESOLVED, that said bid be accepted and,

BE IT FURTHER RESOLVED, that the contract is hereby awarded VMG Group for Roof Replacement at Dohaney Homes for a total of \$233,860.00

BE IT FURTHER RESOLVED, the Chairman and Secretary are authorized to execute any and all documents to enter into said contract.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately.

Attested to:

EDWARD O'CONNOR, Chairman

I hereby certify that there is
appropriate funding in the budget
for said expenditures.

MARK NOBLE, Secretary

WILLIAM KATCHEN, CPA,

Meeting date: August 8,, 2022

Resolution was introduced by Edward O'Connor , moved by Lynn Ust and seconded Patricia Reagan. Vote 5-0.

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Grace Hoffman-Spencer	X			
Edward O'Connor	X			
Saverio Sagliocco				X
Lynn Ust	X			
Kathleen Deblasi	X			
Patricia Reagan	X			
Rachel Draudt				X

6. Mr Stratton Advised the Commissioners that there are 2 upcoming conferences in the fall. NJARA September 25th to the 27th and NJAHRO November 14th to the 17th. There will be seminars for the Commissioners who need credits to obtain their certification.

7. No one from the public was present.

8. There being no further business on hand at this time, a motion to adjourn was made by Lynn Ust and seconded by Kathleen DeBlasi. Vote 5-0.

CERTIFICATION

I, Mark Noble Secretary of the Housing Authority of the City of South Amboy, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing annexed extract from the Minutes of a Regular Meeting of the Board of Commissioners of the Authority duly called and held on August 8, 2022, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 8th day of August, 2022.

MARK NOBLE Secretary of the Housing
Authority of the City of South Amboy