

**EXTRACTS FROM THE MINUTES OF THE
REGULAR MEETING OF THE HOUSING
AUTHORITY OF THE CITY OF SOUTH AMBOY
HELD ON MONDAY SEPTEMBER10, 2018**

The meeting was convened and called to order and upon roll call those present and absent were as follows:

PRESENT

Sylvester Attardi
Joseph Connors
Paul Gulick
Grace Hoffman-Spence
Lynn Ust

ABSENT

Edward O'Connor
Saverio Sagliocco

Also in attendance were Eric Chebenko Acting Executive Director, Karen Holloway, Carteret Deputy Director, Lawrence Stratton, Director of Operations Marissa Wolf and Thomas E. Downs, IV Esq.. At the meeting, the following items were discussed.

1. The bills for July, August and September 2018 were discussed. A motion to pay the bills was made by Paul Gulick seconded by Joseph Connors. Vote 5-0

2. The Minutes of June 11, 2018 were discussed. A motion was made by Paul Gulick seconded by Lynn Ust . Vote 5-0.

3. Resolution 1184 for the emergency repairs to B building at Dohaney Homes was discussed. Mr. Stratton advised the Commissioners that on December 29, 2017, the condensate line in the B building bursted and caused damage to the building and Bayshore Drive. It required two contractors, One for the excavation and one for the plumbing repair. Resolution was introduced by Sylvester Attardi, moved by Joseph Connors and seconded by Paul Gulick. Vote 5-0

**RESOLUTION 1184
EMERGENCY REPAIRS CONDENSATE LINE**

WHEREAS, the South Amboy Housing Authority is in need of emergency repairs to the gas line in the B building at Dohaney Homes, and

WHEREAS, a rupture of the condensate line caused a lack of heat to the B building at Dohaney Homes will effect the health and welfare of the tenants of Dohaney Homes; and

WHEREAS, it is in the best interest of the Authority to provide safe and sanitary living conditions to the Authority's tenants of Dohaney Homes, and

WHEREAS, due to the emergent nature of the repair to the requests for proposal were solicited from plumbing and excavating contractors in accordance with the Authority's Procurement Policy, and

WHEREAS, only one responsible and responsive proposal were submitted for each , Miller Mechanical was the lowest responsible and responsive proposal in the amount of \$1,133.37, to repair the condensate line, and B&W Contracting was the lowest responsible and responsive proposal in the amount of \$ 12,660.00 for excavation work: and

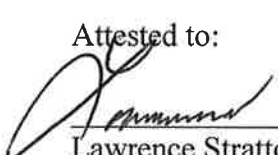
WHEREAS, it is in the best interest of the Authority to accept such proposal and to award the contract for emergency condensate line repairs in accordance with the general schedule submitted, and

NOW, THEREFORE, BE IT RESOLVED, that said proposal be accepted and,

BE IT FURTHER RESOLVED, that a contract is hereby awarded to Miller Mechanical to provide emergency repairs to repair the gas line at an amount not to exceed \$1,133.37 and B&W Contracting in the amount of \$ 12,660.00 for excavation work: and

BE IT FURTHER RESOLVED, that this Resolution shall take effect nunc pro tunc to January 30, 2018

Attested to:


Lawrence Stratton
Acting Secretary


SYLVESTER ATTARDI, Chairman

I hereby certify that there is appropriate funding in the budget for said expenditures.

Meeting date: September 10, 2018

William Katchen, CPA.

Resolution was introduced by Sylvester Attardi, moved by Joseph Connors and seconded by Paul Gulick .Vote 5-0

ROLL CALL

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Sylvester Attardi	X			
Joseph Connors	X			
Paul Gulick	X			
Grace Hoffman-Spencer	X			
Edward O'Connor				X
Saverio Sagliocco				X
Lynn Ust	X			

4. Resolution 1185 for emergency repairs to the handicapped ramp at E-49 was discussed. Mr. Stratton advised the Commissioners that the cracked and was a trip hazzard to the tenants. Resolution was introduced by Sylvester Attardi, moved by Joseph Connors and Paul Gulick. Vote 7-0.

RESOLUTION 1185
EMERGENCY REPAIRS HANDICAPPED RAMP AT E-49 BAYSHORE DRIVE

WHEREAS, the South Amboy Housing Authority is in need of emergency repairs to the handicapped ramp at E-49 Bayshore Drive at Dohaney Homes, and

WHEREAS, sudden damage to the handicapped ramp at E-49 Bayshore Drive at Dohaney Homes will effect the health and welfare of the tenants of Dohaney Homes; and

WHEREAS, it is in the best interest of the Authority to provide safe and sanitary living conditions to the Authority's tenants of Dohaney Homes, and

WHEREAS, due to the emergent nature of the repair to the requests for proposal were solicited from concrete contractors in accordance with the Authority's Procurement Policy, and

WHEREAS, only one responsible and responsive proposal were submitted for repairs to the handicapped ramp, and Accurate Concrete, Inc. was the lowest responsible and responsive proposal in the amount of \$12,400.00, to repair the handicapped ramp: and

WHEREAS, it is in the best interest of the Authority to accept such proposal and to award the contract for emergency repair to the handicapped ramp of B-49 Bayshore Drive in accordance with the general schedule submitted, and

NOW, THEREFORE, BE IT RESOLVED, that said proposal be accepted and,

BE IT FURTHER RESOLVED, that a contract is hereby awarded to Accurate Concrete, Inc. not to exceed the amount of \$12,400.00, to repair the handicapped ramp: and

BE IT FURTHER RESOLVED, that this Resolution shall take effect nunc pro tunc to July 3, 2018.



SYLVESTER ATTARDI- Chairman

Attested to:

I hereby certify that there is appropriate funding in the budget for said expenditures.



LAWRENCE STRATTON,
Acting Secretary

WILLIAM KATCHEN, CPA.

Meeting date September 10, 2018

Resolution was introduced by Sylvester Attardi, moved by Joseph Connors and seconded by Paul Gulick .Vote 5-0.

ROLL CALL

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Sylvester Attardi	X			
Joseph Connors	X			
Paul Gulick	X			
Grace Hoffman-Spencer	X			
Edward O'Connor				X
Saverio Sagliocco				X
Lynn Ust	X			

5. Mr Stratton and Mr Chubenko advised the commissioners that Old Bridge Housing Authority is working remote from The South Amboy office, as the Old Bridge office has mold damage from leakage in the floors above the office. Mr. Chubenko advised the Commissioners that the new soft ware that the Authorities are using permits working from remote location.

6. Mr. Stratton advised the Commissioners that the search for the new Executive Director is on going. Responses have come back and a pre-interview sheet has been forwarded to prospective applicants.

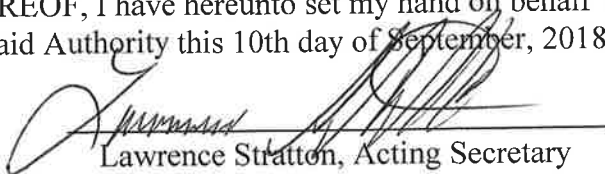
7. No one from the public was present.

8. There being no further business on hand at this time, a motion to adjourn was made by Paul Gulick and seconded by Sylvester Attardi. Vote 5-0.

CERTIFICATION

I, Lawrence Stratton, Acting Secretary of the Housing Authority of the City of South Amboy, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing annexed extract from the Minutes of a September 10, 2018, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 10th day of September, 2018.


Lawrence Stratton, Acting Secretary
of the Housing Authority of the City of South Amboy