

**EXTRACTS FROM THE MINUTES OF THE  
REGULAR MEETING OF THE HOUSING  
AUTHORITY OF THE CITY OF SOUTH AMBOY  
HELD ON MONDAY FEBRUARY 11, 2013**

The regular meeting was convened and called to order and upon roll call those present and absent were as follows:

PRESENT

Sylvester Attardi  
Joseph Connors  
Paul Gulick  
Grace Hoffman-Spencer  
Edward O'Connor  
Saverio Sagliocco

ABSENT

Also in attendance were Eric Chubenko, Acting Director, Lawrence Stratton, Director of Operations, RaeAnne Kukulski, and Thomas E. Downs, IV, Esq. . At the regular meeting, the following items were discussed.

1. The Minutes of January 16, 2013 Reorganization and Regular Meetings were discussed. A motion was made by Grace Hoffman-Spencer to approve the minutes and seconded by Joseph Connors. Vote 5-0. Edward O'Connor abstained.

2. The bills for February, 2013 were discussed. A motion to pay the bills was made by Paul Gulick and seconded by Sylvester Attardi. Vote 6-0.

3. Mr. Stratton indicated that the Authority was to meet FEMA approximately \$ 40,000.00 to \$ 50,000.00 may be returned to the Authority for out of pocket expenses caused by Sandy. Mr. Chubenko indicated that they were not sure of the reimbursement rates. The full claim will be submitted to FEMA.

4. Mr. Chubenko indicated that the security cameras were being installed PHA wide. It is a web based application Mr. Stratton indicated that he spoke with the Police to see if the application is compatible with their software..

5. Mr. Stratton indicated that a meeting was held with Foley. The generator design needs to be analyzed by the Authority engineer, as well as the permanent connection to the buildings. Foley indicated that a contract needs to be entered into with the company that will provide the back-up emergency generators.

6. Mr. Stratton advised the Commissioners that the Audit will be performed on the Authority's books on March 4<sup>th</sup> and 5<sup>th</sup>.

7. Mr. Chubenko advised the Commissioners that the follow up inspection by HUD was

performed. The inspection results of the first inspection were confirmed despite discrepancies in the Audit. The preliminary score will be released.

8. Mr. Stratton reported that the NJAHRO Conference has been rescheduled for April 16 to 18, 2013.

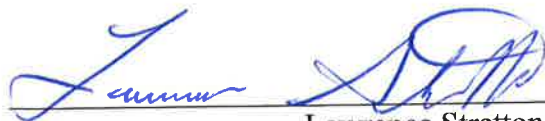
9. No one from the public was present.

10. There being no further business on hand at this time, a motion to adjourn was made by Edward O'Connor and seconded by Paul Gulick . Vote 6-0.

### **CERTIFICATION**

I, Lawrence Stratton, Acting Secretary of the Housing Authority of the City of South Amboy, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing annexed extract from the Minutes of a special meeting of the Board of Commissioners of the Authority duly called and held on February 11, 2013, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 11<sup>th</sup> day of February, 2013.



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Lawrence Stratton, Acting Secretary  
of the Housing Authority of the City of South Amboy

**RESOLUTION NO. 1065  
ACKNOWLEDGE RECEIPT AND REVIEW  
OF AUDIT RECOMMENDATIONS**

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made; and

**WHEREAS**, the annual report for the fiscal year ended June 30, 2012, has been completed and filed with the South Amboy Housing Authority pursuant to N.J.S.A. 40A:5A-15; and

**WHEREAS**, N.J.S.A. 40A:5A-17 requires the governing body of each authority to within forty-five (45) days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed that annual audit report, and, specifically, the sections of the audit report entitled "General Comments and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board: and

**WHEREAS**, the members of the governing body have received the annual audit and have personally reviewed the annual audit and have specifically reviewed the sections of the audit report entitled "General Comments and Recommendations" in accordance with N.J.S.A. 40A:5A-17; and

**NOW THEREFORE, BE IT RESOLVED** that the governing body of the South Amboy Housing Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended June 30, 2012, and, specifically, has reviewed the sections of the audit report entitled "General Comments and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

**BE IT FURTHER RESOLVED** that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this Resolution.

Attested to:



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Lawrence Stratton,  
Acting Secretary

Meeting Date: April 8, 2013



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SYLVESTER ATTARDI, Chairman

I hereby certify that there is  
appropriate funding in the budget  
for said expenditures.



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William Katchen, CPA.,

Resolution was introduced by Sylvester Attardi, moved by Edward O'Connor and seconded by Joseph Connors. Vote 5-0.

ROLL CALL

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Sylvester Attardi	X			
Joseph Connors	X			
Paul Gulick	X			
Grace Hoffman-Spencer				X
Edward O'Connor	X			
Saverio Sagliocco	X			

CERTIFICATION

I Lawrence Stratton, Secretary of the Housing Authority of the City of South Amboy, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing annexed extract from the Minutes of a regular meeting of the Board of Commissioners of the Authority duly called and held on April 8, 2013, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 8th day of April, 2013.



LAWRENCE STRATTON,  
Acting Secretary of the Housing Authority of the City of  
South Amboy

**HOUSING AUTHORITY OF THE CITY OF SOUTH AMBOY  
TRANSMITTAL FORM**

**LOCAL AUTHORITIES  
GROUP AFFIDAVIT FORM**

**PRESCRIBED BY  
THE NEW JERSEY LOCAL FINANCE BOARD**

**AUDIT REVIEW CERTIFICATE**

We, the members of the governing body of Housing Authority of the City of South Amboy being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of Housing Authority of the City of South Amboy
2. We certify, pursuant to N.J.S.A. 40A:SA-17, that we have each reviewed the annual report for the fiscal year ended June 30, 2012 and specifically the section of the audit report entitled "Notes to Financial Statements", "Supplemental Information" and "Findings and Recommendations".

NAME	SIGNATURE
<u>SYLVESTER ATTARDI</u>	<u>Sylvester Attardi</u>
<u>Joseph Connors</u>	<u>Joseph Connors</u>
<u>SAVERIO SAGLIOCCO</u>	<u>Saverio Sogliocco</u>
<u>PAUL GULICK</u>	<u>Paul M. Gulick</u>
<u>Edward O'Connor</u>	<u>Edward O'Connor</u>
<u>GRACE HASSMAN</u>	<u>D. Hassman</u>
_____	_____

Sworn to and subscribed before me  
this 8th day of April 2013

[Signature]  
Notary Public of New Jersey  
THOMAS E. DOWNS  
AN ATTORNEY AT LAW OF NEW JERSEY