

**EXTRACTS FROM THE MINUTES OF THE
REGULAR MEETING OF THE HOUSING
AUTHORITY OF THE CITY OF SOUTH AMBOY
HELD ON TUESDAY FEBRUARY 10, 2020**

The reorganization meeting was convened and called to order and upon roll call those present and absent were as follows:

PRESENT

Sylvester Attardi
Joseph Connors
Grace Hoffman-Spencer
Edward O'Connor
Lynn Ust

ABSENT

Paul Gulick
Saverio Sagliocco

Also in attendance were Mark Noble, Deputy Executive Director, Lawrence Stratton, Director of Operations, and Thomas E. Downs, IV, Esq. At the reorganization meeting, the following items were discussed.

1. The bills for February 2020 were discussed. A motion to pay the bills was made by Edward O'Connor seconded by Joseph Connors. Vote 5-0.

2. The Minutes of January 14, 2020 were discussed. A motion was made by Edward O'Connor seconded by Joseph Connors. Vote 5-0.

4. Resolution 1202 Acknowledge Receipt and Review of Audit Recommendations from July 1, 2019 to June 30, 2020 was discussed.. Mr. Katchen advised the Commissioners that DCA has finally approved last year's budget. Resolution was introduced by Sylvester Attardi, moved by Edward O'Connor seconded by Joseph Connors. Vote 5-0

**RESOLUTION NO. 1202
ACKNOWLEDGE RECEIPT AND REVIEW
OF AUDIT RECOMMENDATIONS**

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made; and

WHEREAS, the annual report for the fiscal year ended June 30, 2019, has been completed and filed with the South Amboy Housing Authority pursuant to N.J.S.A. 40A:5A-15; and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each authority to within forty-five (45) days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed that annual audit report, and, specifically, the sections of the audit report entitled "General Comments and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board:

and


WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit and have specifically reviewed the sections of the audit report entitled "General Comments and Recommendations" in accordance with N.J.S.A. 40A:5A-17; and

NOW THEREFORE, BE IT RESOLVED that the governing body of the South Amboy Housing Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended June 30, 2019, and, specifically, has reviewed the sections of the audit report entitled "General Comments and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this Resolution.



SYLVESTER ATTARDI, Chairman

Attested to: 

Mark Noble,
Secretary
Meeting Date: February 10, 2020

Resolution was introduced by Sylvester Attardi, moved by Edward O'Connor and seconded by Joseph Connors. Vote 5-0.

ROLL CALL

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Sylvester Attardi	X			
Joseph Connors	X			
Paul Gulick				X
Grace Hoffman-Spencer	X			
Edward O'Connor	X			
Saverio Sagliocco				X
Lynn Ust	X			

**LOCAL AUTHORITIES
GROUP AFFIDAVIT FORM
PRESCRIBED BY
THE NEW JERSEY LOCAL FINANCE BOARD
AUDIT REVIEW CERTIFICATE**

We, the members of the governing body of the South Amboy Housing Authority, being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the South Amboy Housing Authority.

2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended June 30, 2019, and, specifically, the sections of the audit report entitled "General Comments and Recommendations".

Sylvester Attardi

Joseph Connors

Paul Gulick

Grace Hoffman-Spencer

Edward O'Connor

Saverio Saggiocco

Lynn Ust

Sworn to and subscribed before me
this 10th day of February, 2020.

Thomas E. Downs IV
Attorney at Law of the
State of New Jersey

5. Mr. Stratton informed the Commissioners that the Action Plan to improve leasing on vacant apartments has been implemented. The apartments should be all leased out soon. The Authority brought in painters to get the apartments ready for tenants. The vacancies were because of a series of deaths at McCarthy Towers and the ruptured steam line at Dohaney Homes.

6. No one from the public was present.

7. There being no further business on hand at this time, a motion to adjourn was made by Edward O'Connor and seconded by Joseph Connors. Vote 5-0.

CERTIFICATION

I, Mark Noble, Secretary of the Housing Authority of the City of South Amboy, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing annexed extract from the Minutes of the Reorganization and Regular meeting of the Board of Commissioners of the Authority duly called and held on February 10, 2020 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 10th day of February, 2020.

Mark Noble, Secretary of the Housing
Authority of the City of South Amboy

RESOLUTION NO. 1202
ACKNOWLEDGE RECEIPT AND REVIEW
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WHEREAS, the annual report for the fiscal year ended June 30, 2019, has been completed and filed with the South Amboy Housing Authority pursuant to N.J.S.A. 40A:5A-15; and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each authority to within forty-five (45) days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed that annual audit report, and, specifically, the sections of the audit report entitled "General Comments and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board: and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit and have specifically reviewed the sections of the audit report entitled "General Comments and Recommendations" in accordance with N.J.S.A. 40A:5A-17; and

NOW THEREFORE, BE IT RESOLVED that the governing body of the South Amboy Housing Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended June 30, 2019, and, specifically, has reviewed the sections of the audit report entitled "General Comments and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this Resolution.



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Attested to:



Mark Noble,
Secretary

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ROLL CALL

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Sylvester Attardi	X			
Joseph Connors	X			
Paul Gulick				X
Grace Hoffman-Spencer	X			
Edward O'Connor	X			
Saverio Sagliocco				X
Lynn Ust	X			

CERTIFICATION

I, Mark Noble, Secretary of the Housing Authority of the City of South Amboy, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing annexed extract from the Minutes of a regular meeting of the Board of Commissioners of the Authority duly called and held on February 10, 2020 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 10th day of February, 2020.



Mark Noble, Secretary of the
Housing Authority of the City of South Amboy

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GROUP AFFIDAVIT FORM
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Sylvester Attardi

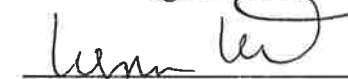

Joseph Connors


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Sworn to and subscribed before me
this 10th day of February, 2020.



Thomas E. Downs IV
Attorney at Law of the
State of New Jersey