

**EXTRACTS FROM THE MINUTES OF THE
REORGANIZATION AND REGULAR MEETING OF THE HOUSING
AUTHORITY OF THE CITY OF SOUTH AMBOY
HELD ON TUESDAY FEBRUARY 8, 2022**

The reorganization meeting was convened and called to order and upon roll call those present and absent were as follows:

PRESENT

Edward O'Connor
Grace Hoffman-Spencer
Saverio Sagliocco
Lynn Ust
Kathleen Diblasi
Patricia Reagan

ABSENT

Joseph Connors

Also in attendance were Mark Noble, Executive Director, Lawrence Stratton, Director of Operations, William Katchen CPA and Thomas E. Downs, IV, Esq. At the reorganization meeting, the following items were discussed.

1. A motion was introduced by Edward O'Connor to nominate Mark Noble as Chairman Pro Term. The Motion was seconded by Grace Hoffman-Spencer. Approved 6-0.

2. A motion was introduced by Grace Hoffman-Spencer to nominate Edward O'Connor as Chairman. The Motion was seconded by Lynn Ust. There were no further nominations. Approved 6-0.

3. A motion was introduced by Edward O'Connor to nominate Grace Hoffman-Spencer as Vice Chairman. The Motion was seconded by Lynn Ust. There were no further nominations. Approved 6-0.

4. Continuing with further business, a motion was made by Patricia Reagan to continue Amboy National Bank, and Provident Bank as the Authority's depositories.. The motion was seconded by Grace Hoffman-Spencer . Approved 6-0.

5. A motion was introduced by Lynn Ust to name the Home News and Tribune and the Housing Authority's Website as official publications of the Authority. The motion was seconded by Grace Hoffman-Spencer . Approved 6-0.

6. A motion was introduced by Saverio Sagliocco seconded by Lynn Ust to hold the meetings of the Authority at McCarthy Towers for the next year as follows:

JANUARY 11, 2022 REGULAR AND REORGANIZATION MEETING (Tuesday)
FEBRUARY 8, 2022
MARCH 14, 2022
APRIL 11, 2022

MAY 09, 2022
JUNE 13, 2022
JULY 11, 2022
AUGUST 8, 2022
SEPTEMBER 12, 2022
OCTOBER 11, 2022 (Tuesday)
NOVEMBER 14, 2022
DECEMBER 12, 2022
JANUARY 10, 2022 (Tuesday) (Regular Meeting and Reorganization)

The Meeting shall commence at 5:00 PM, the business meeting shall be conducted first and regular meeting shall continue immediately thereafter. The motion was approved 6-0.

The Commissioners then continued with the regular business of the Authority.

7. The bills for January, 2022 and February, 2022 were discussed. A motion to pay the bills as amended was made by Lynn Ust seconded by Saverio Sagliocco. Vote 6-0

8. The Minutes of June 14, 2021, was discussed. A motion was made by Grace Hoffman-Spencer seconded by Saverio Sagliocco. Vote 4-0. Kathleen Diblasi and Patricia Reagan Abstained.

9. The Minutes of December 13, 2021 were discussed. A motion was made by Patricia Reagan seconded by Saverio Sagliocco. Vote 5-0. Grace Hoffman-Spencer abstained

9. Resolution 1229 to Adopt the Budget for Fiscal Year 7/1/21 to 6/30/22 was discussed. Mr. Katchen advised the Commissioners the State reviewed the budget and approved it without changes.. Resolution was introduced by Edward O'Connor, moved by Lynn Ust and seconded Kathleen Diblasi . Vote 6-0.

RESOLUTION 1229
SOUTH AMBOY HOUSING AUTHORITY
ADOPTION OF BUDGET FOR
FISCAL YEAR: FROM: 7/1/2021 TO: 6/30/2022

WHEREAS, the Annual Budget and Capital Budget/Program for the South Amboy Housing Authority for the fiscal year beginning July 1, 2021 and ending, June 30, 2022 has been presented for adoption before the governing body of the South Amboy Housing Authority at its open public meeting of February 8, 2022; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented introduced reflects total revenues of \$ 2,969,784.00 total appropriations, including any accumulated deficit if any, of \$ 2,951,640.00, and Fund Balance utilized of \$ 0; and

WHEREAS, the Capital Budget as introduced reflects total capital appropriations of

\$ 122,500.00 and Total Unrestricted Net Position to be utilized as funding thereof, of \$ 0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of South Amboy Housing Authority, at an open public meeting held on January 11, 2022 and that the Annual Budget and Capital Budget/Program of the South Amboy Housing Authority for the fiscal year beginning, 7/1/21 and, ending, 6/30/22 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, which have been approved by the Director of the Division of Local Government Services.

EDWARD O'CONNOR, Chairman

Attested to:

I hereby certify that there is appropriate funding in the budget for said expenditures.

MARK NOBLE, Secretary
Dated: February 8, 2022

WILLIAM KATCHEN, CPA.

Resolution was introduced by Edward O'Connor, moved by Lynn Ust and seconded Kathleen Deblasi. Vote 6-0 .

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Joseph Connors				X
Grace Hoffman-Spencer	X			
Edward O'Connor	X			
Saverio Sagliocco	X			
Lynn Ust	X			
Kathleen Diblasi	X			
Patricia Reagan	X			

13. Mr. Stratton indicated that the Authority was required to hire a Risk Management

Consultant by the JIF. The payment for the manager would be undertaken by the JIF at no cost to the Authority. Mr. Katchen indicated that the Consultant would review the Authority's policies and represent the authority in the processing any claims to the JIF. The JIF's recommendation was Reliance Insurance Group. A motion was made by Grace Hoffman-Spencer and seconded by Saverio Sagliocco to retain the services of Reliance Insurance Group and authorize the Executive Director and the Director to execute the Agreement. Vote 6-0.

14. Mr. Noble informed the Board that Commissioner Connors will be resigning as a Commissioner. Chairman O'Connor asked if there is a search for a new resident Commissioner to replace Mr. Connors Mr. Noble and Mr. Stratton indicated that search has already begun.

12. No one from the public was present.

15. There being no further business on hand at this time, a motion to adjourn was made by Kathleen Diblasi and seconded Saverio Sagliocco. Vote 6-0.

CERTIFICATION

I, Mark Noble, Secretary of the Housing Authority of the City of South Amboy, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing annexed extract from the Minutes of the Reorganization and Regular meeting of the Board of Commissioners of the Authority duly called and held on February 8, 2022 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 8th day of February, 2022.

Mark Noble, Secretary of the Housing
Authority of the City of South Amboy

RESOLUTION 1229
SOUTH AMBOY HOUSING AUTHORITY
ADOPTION OF BUDGET FOR
FISCAL YEAR: FROM: 7/1/2021 TO: 6/30/2022

WHEREAS, the Annual Budget and Capital Budget/Program for the South Amboy Housing Authority for the fiscal year beginning July 1, 2021 and ending, June 30, 2022 has been presented for adoption before the governing body of the South Amboy Housing Authority at its open public meeting of February 8, 2022; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented introduced reflects total revenues of \$ 2,969,784.00 total appropriations, including any accumulated deficit if any, of \$ 2,951,640.00, and Fund Balance utilized of \$ 0; and

WHEREAS, the Capital Budget as introduced reflects total capital appropriations of \$ 122,500.00 and Total Unrestricted Net Position to be utilized as funding thereof, of \$ 0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of South Amboy Housing Authority, at an open public meeting held on January 11, 2022 and that the Annual Budget and Capital Budget/Program of the South Amboy Housing Authority for the fiscal year beginning, 7/1/21 and, ending, 6/30/22 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, which have been approved by the Director of the Division of Local Government Services.

EDWARD O'CONNOR, Chairman

Attested to:

I hereby certify that there is appropriate funding in the budget for said expenditures.

MARK NOBLE, Secretary
Dated: February 8, 2022

WILLIAM KATCHEN, CPA.

Resolution was introduced by Edward O'Connor, moved by Lynn Ust and seconded Kathleen Deblasi. Vote 6-0 .

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Joseph Connors				X
Grace Hoffman-Spencer	X			
Edward O'Connor	X			
Saverio Sagliocco	X			
Lynn Ust	X			
Kathleen Deblasi	X			
Patricia Reagan	X			

CERTIFICATION

I, Mark Noble, Secretary of the Housing Authority of the City of South Amboy, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing annexed extract from the Minutes of a Regular Meeting of the Board of Commissioners of the Authority duly called and held on February 8, 2022, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 8th day of February, 2022.

Mark Noble, Secretary of the Housing
Authority of the City of South Amboy