

**EXTRACTS FROM THE MINUTES OF THE
REGULAR MEETING OF THE HOUSING
AUTHORITY OF THE CITY OF SOUTH AMBOY
HELD ON MONDAY DECEMBER 11, 2018**

The meeting was convened and called to order and upon roll call those present and absent were as follows:

PRESENT

Sylvester Attardi
Paul Gulick
Grace Hoffman-Spence
Edward O'Connor
Saverio Sagliocco
Lynn Ust

ABSENT

Joseph Connors

Also in attendance were Eric Chebenko Acting Executive Director,, Mark Assistant Deputy Director, Lawrence Stratton, Director of Operations Marissa Wolf and Thomas E. Downs, IV Esq At the meeting, the following items were discussed.

1. The bills for October ,November and December 2018 were discussed. A motion to pay the bills was made by Paul Gulick seconded by Lynn Ust. Vote 6-0

2. The Minutes of September 10, 2018 were discussed. A motion was made by Paul Gulick seconded by Sylvester Attardi. Vote 4-0. Edward O'Connor and Saverio Sagliocco abstained

3. Resolution 1186 to Appoint a Fund Commissioner was discussed. Mr. Chubenko indicated that this was the yearly resolution to appoint a representative to the JIF. Resolution was introduced by Sylvester Attardi, moved by Edward O'Connor and seconded Paul Gulick Vote 6-0

**RESOLUTION NO. 1186
RESOLUTION TO APPOINT A FUND COMMISSIONER TO THE
NEW JERSEY PUBLIC HOUSING AUTHORITY
JOINT INSURANCE FUND**

WHEREAS, the South Amboy Housing Authority is a member of the New Jersey Public Housing Authority Joint Insurance Fund; and

WHEREAS, the bylaws of the Fund require each member to Housing Authority appoint a FUND COMMISSIONER to represent and serve the Authority as its' representative to said Fund; and

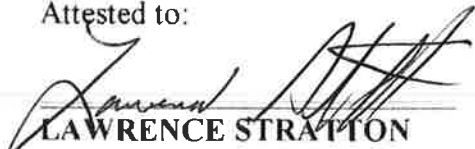
NOW THEREFORE, BE IT RESOLVED, that the Board of Commissioners of the

South Amboy Housing Authority appoint Lawrence Stratton as its FUND COMMISSIONER for New Jersey Public Housing Authority Joint Insurance Fund or the Fund Year 2019

1. Worker's Compensation and Employer's Liability;
2. Liability, other than motor vehicle;
3. Property Damage, other than motor vehicle;
4. Motor Vehicle
5. Public Officials Liability

SYLVESTER ATTARDI,
Chairman

Attested to:



LAWRENCE STRATTON
Acting Secretary

Meeting date: December 11, 2018

Resolution was introduced by Sylvester Attardi, moved by Edward O'Connor and seconded Paul Gulick. Vote 6-0.

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Sylvester Attardi	X			
Joseph Connors				X
Paul Gulick	X			
Grace Hoffman-Spencer	X			
Edward O'Connor	X			
Saverio Sagliocco	X			
Lynn Ust	X			

4. Mr. Stratton advised the commissioners that the Audit was complete and went well, there were no findings. He advised the Commissioners that there were issues with the computers and that as a result, there will be a change of the IT Servicer. New computers and phone system were requisitioned from the State Services Contract. The Authority is also changing the phone carrier at a savings of about \$ 800.00 per month. An RFP will be advertised for an IT Servicer. He also informed the Board that the JIF insurance premium will increase \$ 20,000.00

this year because of the claims made.

5. Mr. Chubenko advised the Commissioners that Authority's data will now be cloud based. He and Mr. Stratton indicated that they are looking to redesign the Web Site. The cost of the computer, phone equipment and the Web Site redesign will come from the capital improvement fund.

6. Mr. Chubenko advised the Commissioners that the search for the new Executive Director has been completed. A letter was sent to DCA regarding the clear cut candidate. DCA has responded favorably to the candidate. Mark Noble was determined by the committee to be the most qualified.

7. Mark Noble informed the Commissioners that the Senior Christmas Party is scheduled for December 13, 2018 at McCarthy Towers. An employee workshop is scheduled for December 21, 2018.

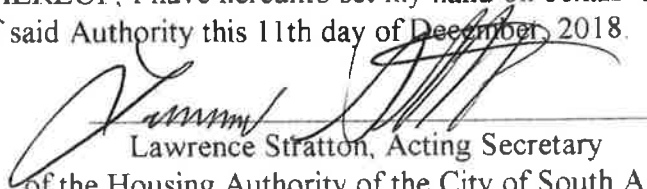
8. No one from the public was present.

9. There being no further business on hand at this time, a motion to adjourn was made by Paul Gulick and seconded by Lynn Ust. Vote 6-0.

CERTIFICATION

I, Lawrence Stratton, Acting Secretary of the Housing Authority of the City of South Amboy, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing annexed extract from the Minutes of a December 11, 2018, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 11th day of December, 2018.


Lawrence Stratton, Acting Secretary
of the Housing Authority of the City of South Amboy