

**EXTRACTS FROM THE MINUTES OF THE
REGULAR MEETING OF THE HOUSING
AUTHORITY OF THE CITY OF SOUTH AMBOY
HELD ON MONDAY, APRIL 11, 2022**

The meeting was convened and called to order. The meeting was convened and called to order and upon roll call those present and absent were as follows:

PRESENT

ABSENT

Grace Hoffman-Spencer
Edward O'Connor
Lynn Ust
Patricia Reagan
Saverio Sagliocco
Kathleen Diblasi

Also in attendance were Mark Noble, Executive Director Lawrence Stratton, Director of Operations, Thomas E. Downs, IV, Esq.

1. The bills for April 2022 were discussed. A motion to pay the bills was made by Lynn Ust seconded by Grace Hoffman-Spencer. Vote 6-0.

2. The Minutes of March 14, 2022 were discussed. A motion was made by Grace Hoffman-Spencer seconded by Patricia Reagan. Vote 6-0.

3. Resolution 1232 to Acknowledge Receipt and Review of the Audit Recommendations was discussed. Mr. Noble and Mr. Stratton advised the Commissioners that the Audit was received. It showed no findings. Copies were distributed to the Commissioners Resolution was introduced by Edward O'Connor, moved by Grace Hoffman-Spencer and seconded by Patricia Reagan . Vote 6-0.

**RESOLUTION NO. 1232
ACKNOWLEDGE RECEIPT AND REVIEW
OF AUDIT RECOMMENDATIONS**

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made; and

WHEREAS, the annual report for the fiscal year ended June 30, 2021, has been completed and filed with the South Amboy Housing Authority pursuant to N.J.S.A. 40A:5A-15; and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each authority to within forty-five (45) days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed that annual audit report, and, specifically, the sections of the audit report entitled "General Comments and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board

and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit and have specifically reviewed the sections of the audit report entitled “General Comments and Recommendations” in accordance with N.J.S.A. 40A:5A-17; and

NOW THEREFORE, BE IT RESOLVED that the governing body of the South Amboy Housing Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended June 30, 2021, and, specifically, has reviewed the sections of the audit report entitled “General Comments and Recommendations”, and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this Resolution.

Edward O’Connor, Chairman

Attested to:

Mark Noble,
Secretary
Meeting Date: April 11, 2022

Resolution was introduced by Edward O’Connor , moved by Grace Hoffman-Spencer and seconded by Patricia Reagan . Vote 6-0.

ROLL CALL

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Grace Hoffman-Spencer	X			
Edward O’Connor	X			
Saverio Sagliocco	X			
Lynn Ust	X			
Kathleen Deblasi	X			
Patricia Reagan	X			

4. Resolution 1233 to review the Capital Fund Annual Plan and Five-Year Action Plan for Fiscal Years 2022 thru 2026 was discussed. Mr. Noble and Mr. Stratton advised the Commissioners that the Plan was prepared by the Housing and Technical Consultant. Resolution was introduced by Edward O’Connor, moved by Grace Hoffman-Spencer and seconded by Saverio Sagliocco . Vote 6-0.

**RESOLUTION NO. 1232
ACKNOWLEDGE RECEIPT AND REVIEW
OF AUDIT RECOMMENDATIONS**

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause an annual audit of its accounts to be made; and

WHEREAS, the annual report for the fiscal year ended June 30, 2021, has been completed and filed with the South Amboy Housing Authority pursuant to N.J.S.A. 40A:5A-15; and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each authority to within forty-five (45) days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed that annual audit report, and, specifically, the sections of the audit report entitled "General Comments and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board: and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit and have specifically reviewed the sections of the audit report entitled "General Comments and Recommendations" in accordance with N.J.S.A. 40A:5A-17; and

NOW THEREFORE, BE IT RESOLVED that the governing body of the South Amboy Housing Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended June 30, 2021, and, specifically, has reviewed the sections of the audit report entitled "General Comments and Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of the authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this Resolution.

Edward O'Connor, Chairman

Attested to:

Mark Noble,
Secretary
Meeting Date: April 11, 2022

Resolution was introduced by _____, moved by _____ and seconded by _____. Vote.

ROLL CALL

YES NO ABSTAIN ABSENT

Grace Hoffman-Spencer X
Edward O'Connor X
Saverio Sagliocco X
Lynn Ust X
Kathleen Deblasi X
Patricia Reagan X

CERTIFICATION

I, Mark Noble, Secretary of the Housing Authority of the City of South Amboy, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing annexed extract from the Minutes of a regular meeting of the Board of Commissioners of the Authority duly called and held on April 11, 2022 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 11th day of April, 2022.

Mark Noble, Secretary of the
Housing Authority of the City of South Amboy

**LOCAL AUTHORITIES
GROUP AFFIDAVIT FORM
PRESCRIBED BY
THE NEW JERSEY LOCAL FINANCE BOARD
AUDIT REVIEW CERTIFICATE**

We, the members of the governing body of the South Amboy Housing Authority, being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the South Amboy Housing Authority.

2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended June 30, 2020, and, specifically, the sections of the audit report entitled "General Comments and Recommendations".

Edward O'Connor _____

Grace Hoffman-Spencer _____

Saverio Sagliocco _____

Lynn Ust _____

Kathleen Diblasi _____

Patricia Reagan _____

Sworn to and subscribed before me
this 11th day of April, 2022.

Thomas E. Downs IV
Attorney at Law of the
State of New Jersey

**RESOLUTION NO. 1233
CAPITAL FUND PLAN & FIVE YEAR
ACTION PLAN FOR FISCAL YEARS 2022 THRU 2026**

WHEREAS, the South Amboy Housing Board of Commissioners have reviewed the 2022 Capital Fund Annual Plan and Five-Year Action Plan for Fiscal Years 2022 thru 2026; and

WHEREAS, the South Amboy Housing Authority Board of Commissioners hereby approve the 2022 Capital Fund Annual Plan and Five-Year Action Plan for Fiscal Years 2022 thru 2026; and

WHEREAS, the South Amboy Housing Authority Board of Commissioners hereby certify all work items included in the Annual Statement are from the most recent Five-Year Action Plan, approved by U.S. Department of Housing and Urban Development (HUD).

NOW, THEREFORE, BE IT RESOLVED, that we hereby authorize Chairman Edward O'Connor to execute the Certification of Compliance with PHA Plan and Related Regulations (see attached form HUD-50077)

Edward O'Connor, Chairman

Attested to:

Mark Noble,
Secretary
Meeting Date: April 11, 2022

Resolution was introduced by Edward O'Connor, moved by Grace Hoffman-Spencer and seconded by Saverio Sagliocco . Vote6-0.

ROLL CALL

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Grace Hoffman-Spencer	X			
Edward O'Connor	X			
Saverio Sagliocco	X			
Lynn Ust	X			
Kathleen Deblasi	X			
Patricia Reagan	X			

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I, Mark Noble, Secretary of the Housing Authority of the City of South Amboy, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing annexed extract from the Minutes of a regular meeting of the Board of Commissioners of the Authority duly called and held on April 11, 2022 has been compared by me with the original minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 11th day of April, 2022.

Mark Noble, Secretary of the
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