

**EXTRACTS FROM THE MINUTES OF THE
REGULAR MEETING OF THE HOUSING
AUTHORITY OF THE CITY OF SOUTH AMBOY
HELD ON TUESDAY OCTOBER 10, 2023**

The meeting was convened and called to order. The meeting was convened and called to order and upon roll call those present and absent were as follows:

	<u>PRESENT</u>	<u>ABSENT</u>
Edward O'Connor	X	
Grace Hoffman-Spencer	X	
Kathleen Diblasi	X	
Saverio Sagliocco	X	
Lynn Ust	X	
Patricia Reagan	X	
Rachel Draudt	X	

Also in attendance were Mark Noble, Executive Director Lawrence Stratton, Director of Operations, and Thomas E. Downs, IV, Esq.

1. The bills for October, 2023 were discussed. A motion to pay the bills was made by Saverio Sagliocco seconded by Grace Hoffman-Spencer. Vote 7-0.

2. The Minutes of September 11, 2023 were discussed. A motion was made by Grace Hoffman-Spencer seconded by Saverio Sagliocco. Vote 7-0.

3. Resolution 1262 to Renew Membership in the PHA JIF was discussed. Mr. Noble advised the Commissioners that the Resolution was required as the renewal periods are for 2 years. Mr Stratton advised he Commissioners that the JIF covered all the insurance needs for the Authority and has been cheaper than in the private market. He also advised the Commissioners that the rates haven't been set yet for the upcoming year as there have been numerous claims by members for damages caused by the severe weather in the State this year. Resolution was introduced by Edward O'Connor, moved by Grace Hoffman-Spencer and seconded by Rachel Draudt. Vote7-0

**RESOLUTION 1262
RENEWAL OF MEMBERSHIP IN THE
NEW JERSEY PUBLIC HOUSING AUTHORITY JOINT INSURANCE FUND**

WHEREAS, South Amboy Housing Authority is a member of the New Jersey Public Housing Authority Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2023 unless earlier renewed by agreement between the Authority and the Fund; and

WHEREAS, the Authority desires to renew said membership;

NOW THEREFORE, be it resolved as follows:

1. The **South Amboy Housing Authority** agrees to renew its membership in the New Jersey Public Housing Authority Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Chairperson/Executive Director shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the New Jersey Public Housing Authority Joint Insurance Fund evidencing the Authority's intention to renew its membership.

Attested to:

EDWARD O'CONNOR, Chairman

Mark Noble, Secretary

I hereby certify that there is appropriate funding in the budget for said expenditures.

Meeting date: October 10, 2023

William Katchen, CPA.

Resolution was introduced by Edward O'Connor, moved by Grace Hoffman-Spencer and seconded by Rachel Draudt. Vote 7-0.

ROLL CALL

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Grace Hoffman-Spencer	X			
Edward O'Connor	X			
Saverio Sagliocco	X			
Lynn Ust	X			
Kathleen Deblasi	X			
Patricia Reagan	X			
Rachel Draudt	X			

4. Mr Noble advised the Commissioners that the NJNAHRO Conference was coming up on November 13th to the 16th. in Atlantic City which coincides with the League of Municipalities Conference...

5. Mr. Stratton indicated to the Commissioners that the window replacement project for

Dohaney Homes was nearing completion for this phase. The landscaper has to return to replace plans under the Bond. He indicated that plans and specifications are out to bid for 2 roofs in Dohaney Homes as well as additional windows. A special meeting may need to be called approve the bids, so the replacements can be made before the weather sets in.

Commissioner Sagliocco advised the Commissioners that this was his last meeting as he is moving out of State. The Commissioners and Staff thanked him for his 13 years of service on the Board.

6 No one from the public was present.

5 There being no further business on hand at this time, a motion to adjourn was made by Saverio Sagliocco seconded by Lynn Ust. Vote 7-0.

CERTIFICATION

I, Mark Noble Secretary of the Housing Authority of the City of South Amboy, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing annexed extract from the Minutes of a Regular Meeting of the Board of Commissioners of the Authority duly called and held on October 10, 2023, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 10^h day of October, 2023.

MARK NOBLE, Secretary of the Housing
Authority of the City of South Amboy

**RESOLUTION 1262
RENEWAL OF MEMBERSHIP IN THE
NEW JERSEY PUBLIC HOUSING AUTHORITY JOINT INSURANCE FUND**

WHEREAS, South Amboy Housing Authority is a member of the New Jersey Public Housing Authority Joint Insurance Fund; and

WHEREAS, said renewed membership terminates as of December 31, 2023 unless earlier renewed by agreement between the Authority and the Fund; and

WHEREAS, the Authority desires to renew said membership;

NOW THEREFORE, be it resolved as follows:

1. The South Amboy Housing Authority agrees to renew its membership in the New Jersey Public Housing Authority Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Chairperson/Executive Director shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the New Jersey Public Housing Authority Joint Insurance Fund evidencing the Authority's intention to renew its membership.

Attested to:

EDWARD O'CONNOR, Chairman

Mark Noble, Secretary

I hereby certify that there is appropriate funding in the budget for said expenditures.

Meeting date: October 10, 2023

William Katchen, CPA.

Resolution was introduced by Edward O'Connor, moved by Grace Hoffman-Spencer and seconded by Rachel Draudt. Vote 7-0.

ROLL CALL

	<u>YES</u>	<u>NO</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Grace Hoffman-Spencer	X			
Edward O'Connor	X			
Saverio Sagliocco	X			
Lynn Ust	X			
Kathleen Deblasi	X			
Patricja Reagan	X			
Rachel Draudt	X			

CERTIFICATION

I, Mark Noble, Secretary of the Housing Authority of the City of South Amboy, in the County of Middlesex, State of New Jersey (the "Authority"), DO HEREBY CERTIFY that the foregoing annexed extract from the Minutes of a Regular Meeting of the Board of Commissioners of the Authority duly called and held on October 10, 2023, has been compared by me with the original minutes as officially recorded in my office in the Minute Book of such governing body and is a true, complete and correct copy thereof and of the whole of the original minutes so far as they relate to the subject matter referred to in the extract.

IN WITNESS WHEREOF, I have hereunto set my hand on behalf of the Authority and affixed the corporate seal of said Authority this 10th day of October, 2023.

Mark Noble, Secretary of the Housing
Authority of the City of South Amboy

**AGREEMENT TO RENEW MEMBERSHIP IN THE
NEW JERSEY PUBLIC HOUSING AUTHORITY
JOINT INSURANCE FUND**

WHEREAS, the **New Jersey Public Housing Authority** Joint Insurance Fund (hereinafter the Fund) is a duly chartered Joint Insurance Fund as authorized by NJSA 40A:10-36 et seq., and;

WHEREAS, **South Amboy Housing Authority** is currently a member of said Fund, and;

WHEREAS, effective December 31, 2023, said membership will expire unless earlier renewed, and;

WHEREAS, the Chairperson/Executive Director and Board of Commissioners of the Authority has resolved to renew said membership;

NOW THEREFORE, it is agreed as follows:

1. **South Amboy Housing Authority** hereby renews its membership in the New Jersey Public Housing Authority Joint Insurance Fund for a three (3) year period, beginning January 1, 2024 and ending December 31, 2026.
2. **South Amboy Housing Authority** hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the New Jersey Public Housing Authority Joint Insurance Fund as from time to time amended and altered by the Department of Insurance in accordance with the Applicable Statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. **South Amboy Housing Authority** agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
4. In consideration of the continuing membership of the in the New Jersey Public Housing Authority Joint Insurance Fund agrees, subject to the continuing approval of the Commissioner of Insurance, to accept the renewal application of **South Amboy Housing Authority**.
5. Executed the 10th day of October, 2023 as the lawful and binding act and deed of the South Amboy Housing Authority, which execution has been duly authorized by public vote of the governing body.

Attest:

EDWARD O'CONNOR, Chairperson

MARK NOBLE, Executive Director

NEW JERSEY PUBLIC HOUSING AUTHORITY
JOINT INSURANCE FUND

Date: